

CODE OF CONDUCT – NON-MEDICAL



INTRODUCTION

ADFA Mission: To develop healthier environments and to build capacity through the provision of voluntary medical assistance; training and teaching doctors, nurses and allied health workers; and improving infrastructure and providing medical equipment.

Australian Doctors for Africa (ADFA) seeks to foster a work environment that is respectful, supportive, safe and free of any form of discrimination or harassment. All staff and non-medical volunteers (including Board members) must commit to behaving lawfully and in accordance with ADFA's Vision and Mission, and to sign this Code of Conduct.

CODE OF CONDUCT

I, _____, engaged by Australian Doctors for Africa, agree that I will:

- 1 uphold and contribute to the Vision and Mission of ADFA;
- 2 accord due respect to the dignity, values, history, religion and culture of the people with whom we work, consistent with principles of basic human rights;
- 3 oppose and not knowingly be a party to wrongdoing, corruption, bribery or other financial impropriety in any activity;
- 4 work in a professional and cooperative manner with staff, volunteers, donors, and other stakeholders;
- 5 contribute to a work environment that is free of any form of discrimination or harassment and to act with honesty and in good faith;
- 6 be familiar with and uphold the ethical principles and requirements of the ACFID Code of Conduct (<https://acfid.asn.au/content/read-code>) and undertake the on-line training *Introduction to ACFID Code of Conduct*, where appropriate;
- 7 commit to the safeguarding of children and other vulnerable people as outlined in ADFA's Child Safeguarding and Prevention of Sexual Exploitation, Abuse and Harassment policies, and comply with the responsibilities within, including completing prescribed on-line training, where appropriate;
- 8 not directly or indirectly divulge to any person or use confidential information of ADFA for my own or another's benefit;
- 9 comply with occupational health and safety requirements in the workplace as set out in ADFA's Occupational Health and Safety Policy;
- 10 consent to photos taken of myself during my tenure may be used by ADFA for promotional or training purposes; and
- 11 comply with all other applicable ADFA policies and procedures, which can be found on the ADFA website <https://ausdocafrica.org/who-we-are/publications-policies/>.

Signature: _____ **Date:** _____

Print Name: _____